**PLEASE DO NOT IGNORE**

**General Data Protection Regulation**

**Effective 25 May 2018**

**Royal Tunbridge Wells Philatelic Society**

It has been suggested that the minimum information required to run an efficient philatelic society are the following details - which we already hold.

◦ Name

◦ Address

◦ Telephone

◦ Email address

**Data handling agreement**

**Purpose**

The Royal Tunbridge Wells Philatelic Society will use and hold the above data for the purpose of organising the Society and to provide services to the membership.

**Period of holding the data**

The Royal Tunbridge Wells Philatelic Society will hold the data until instructed otherwise.

**Cancellation**

You can cancel this agreement at anytime and your details will be removed. Please contact the Secretary.

**Security of data**

The Royal Tunbridge Wells Philatelic Society will handle the data in a secure form and will not distribute to third parties other than for the purpose outlined above.

**Agreement**

I understand that the data provided will be used for the outlined purpose.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return to

Ian Marshall, Hungershall Lodge, Hungershall Park, Tunbridge Wells, TN4 8ND